

Meeting Minutes

AIChE 11a Programming Meeting Teleconference

November 2, 2006, 10 AM - 2 PM EDT

- The conference call was called to order by Walt Frank shortly after 10:00 AM.
Attendance:
 - John E. Going
 - John F. Murphy
 - Ronald J. Willey
 - Jean-Paul LaCoursiere
 - Frank H. Gurry
 - Brian D. Kelly
 - Henry L. Febo
 - Lisa Long
 - Randy Freeman
 - Daniel A. Crowl
 - Robert P. Benedetti
 - Erdem A. Ural
 - Christopher Hanauska
 - David G. Clark
 - Joe Cramer, AIChE
- Approval of minutes from April 2006 meetings - Moved by Ural; seconded by Kelly; approved unanimously
- 2006 Symposium Review (Erdem Ural)
 - a. Quality Assessment - Erdem related the problems experienced with the computer interface to AV equipment. Henry Febo reviewed the session ratings and comments (Note: details were transmitted in Henry's 7/10/06 e-mail to the committee – Henry's summary is attached.).
 - b. Bill Doyle Award - Ron Willey is the 2006 recipient for his paper **The Accident in Bhopal: Observations 20 Years Later**
- 2007 Symposium Status (Chris Hanauska, Session Chairs)
 - a. Accepted abstracts; progress on receiving manuscripts – Chris reviewed submission status. Despite earlier concerns, submission rate had picked up. Session 3 was still light (3 abstracts) but optimistic. Balance of sessions had from 5 to 11 abstracts in hand.
 - b. Entry of abstracts and manuscripts to website – It was agreed that we would continue to follow past practice and would ask authors to send abstracts directly to session chairs rather than uploading to the AIChE website.
 - c. Sessions common with CCPS and PPSS; luncheon speakers – the chairs of the three symposia have been striving for improved coordination of the parallel symposia. It was noted that AIChE has decided to forgo the banquet luncheons and speakers due to cost.

- d. Coffee break; Doyle Award presentation – the Bill Doyle award will be given during the joint session Monday morning. Note: symposium side-by-side for the Global Congress is attached.
- e. Short courses – We agreed to submit to AIChE
 - Erdem Ural – Dust Explosions
 - Brian Kelly – Incident Investigations
 - Walt Frank – Safety Culture
- f. Safety & Health Division Dinner plans – Bob Johnson will coordinate
- g. Sunday and Wednesday 11a Committee meeting arrangements in Orlando – Walt Frank will coordinate.
- 2008 Symposium (Dave Clark)
 - a. Dates and location – April 6 through 10 in New Orleans
 - b. Symposium Vice Chair nominations, selection – Candidates were discussed. Jean-Paul LaCoursiere was subsequently confirmed as vice-chair by e-mail ballot.
 - c. Session topic proposals, discussion, selection – See attached Call for Papers
 - d. Session Chair and Vice-Chair volunteers – See attached Call for Papers
 - e. Call for Papers – See attached Call for Papers
 - f. Co-sponsorships with other programming groups – Possible co-sponsorship with the American Chemical Society was discussed – to be pursued further.
- 11a Committee Membership (Bob Benedetti)
 - a. Roster update – Bob Benedetti will solicit updates
 - b. Vacancies; election and notification of new members - Dr. Nir Keren was nominated and his name will be submitted to the membership for ballot. Several members offered to move to emeritus status to make room for additional new members, but their sacrifice was judged not to be necessary at this time.
- New Business
 - a. Proposal for more formalized coordination between the three Global Congress symposia – the proposal was discussed and it was agreed that the current symposia chairs would continue to pilot new efforts to stimulate coordination between the symposia organizers.
- Adjournment – The meeting was adjourned at approximately 12:30 PM.